



Wheaton Park District

Code of Conduct

WHEATON PARK DISTRICT
S U P P O R T S

CHARACTER
RESPECT
responsibility
CAREING
CITIZENSHIP
trustworthiness
COUNTS!

- I. **Equal Access:** No participant or volunteer shall, on the basis of race, sex, creed, national origin or disability, be denied equal access to programs, activities, services or benefits, or be limited in the exercise of any right, privilege, advantage or opportunity.

- II. **Behavior:** Participants, volunteer coaches and board members for youth sport leagues are expected to exhibit appropriate behavior at all times. The following guidelines have been developed to make park district programs safe and enjoyable for everyone. Additional rules may be developed for particular programs and athletic leagues as deemed necessary by staff. Staff, participants, volunteer coaches and board members for youth sport leagues shall:
 - show respect to all participants, staff and volunteers
 - refrain from using foul language
 - refrain from causing bodily harm to other participants, staff, coaches, or any board member for youth sport leagues.
 - show respect for equipment, supplies and facilities
 - represent the Wheaton Park District in a manner that is consistent with the goals, objectives and ethics of the park district.

- III. **Discipline:** A positive approach will be used. The Wheaton Park District reserves the right to dismiss a participant, volunteer coach or any board member of youth sport leagues if it is in the best interest of the park district. Each situation will be evaluated on its own merit.

- IV. **Procedure:** If a participant exhibits inappropriate actions the following guidelines should be followed:
 1. Face to face leaders (program instructors or facility supervisors) should determine the severity of the action and should immediately take the appropriate steps to correct it.
 2. If the action requires contacting a parent/guardian or the individual then a conduct report needs to be filled out immediately by the appropriate staff. The conduct report will be given to the supervisor in charge of the program or facility.
 3. Upon receiving a conduct report and investigating the incident the supervisor will contact the parent/guardian or the individual involved by phone or in writing.
 4. If the action requires dismissal from the program or facility, then the supervisor in charge will contact his/her immediate supervisor who will then make the final decision after further investigating the incident. In the absence of the manager/supervisor, staff may go directly to the Director of Recreation.
 5. If an action involved a person with a disability, staff will contact W.D.S.R.A. for advice; however, final decisions will remain with the Wheaton Park District.
 6. The Director of Recreation will be informed of all incidences and their outcome as soon as possible.
 7. Appeals by the participant and/or their parent, guardian, volunteer coach or any board member of youth sport leagues may be made to the Director of Recreation.

Wheaton Park District Board of Commissioners

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